

CastelMW

https://castelmalawi.com/?post_type=jobs&p=5359

Controller

Description

Purpose

Ensure achievement of company and finance department objectives by participating in management of controlling activities. Analyzing information for Castel Malawi management decision making. Ensure that the Company's financial performance, control environment and procedures conform to international accounting conventions and management policies.

Responsibilities

Reporting to the **Head of Controlling**, the **Controller**, will be required to carry out the following duties, which are required in the controlling office with other Controllers as a team.

- Ensure that daily sales are uploaded to INFOR BI and upload month end volumes to INFOR BI.
- Calculate the month end incentive for distributors in General trade and Modern Trade with respect to set out criteria and targets set out by Commercial & Logistics Departments.
- Circulate the Distributor Incentive Plan to all stakeholders.
- Produce a Distributor Dashboard for a rolling 13-month period and engage the sales team on disparities.
- Prepare corresponding Provision Journal Vouchers reflecting the movement of Stock.
- Obtain all explanations to Finished Goods & Raw Material Movements into and out Quarantine.
- Recalculate the net sales per SKU and ensure that there is a match with Reporting both on month end at Year to Date.
- Manually recalculate stock valuations and ensure that all Accounting Balance sheet GL in the ERP have the correct balances at month end.
- Calculate excise duty payable on finished goods and corresponding csv for Revenue Authority portal upload.
- Allocate and consolidate marketing spend against Brand and Activity.
- Generate mix analysis of product P&L, obtain explanations for variances and prepare a summary to be presented to Management.
- Ensure that BOM is up to date and agreeable by stakeholders in packaging, warehouse and Brewers.
- Consolidate key financial performance indicators from all departments and a summary to be presented to management.
- Review the utilities tracker, and reconciliation of utility ledger accounts.
- Prepare excel files for budgets and re-estimates to ensure correct pricing, margins and Intercompany prices.
- Upload the budget and actual data into INFO-BI and extract reports, margins and other necessary data for comparison with excel file.
- Prepare month end Consolidated Reporting for Castel Malawi Limited.
- Prepare the SAP FC upload template that matches the Info BI information, excel files for budget and actual and upload them to the SAP FC system.

Key Competencies

Hiring organization

CastelMW

Employment Type

Full-time

Date posted

February 17, 2026

- Quantitative and analytical skills.
- Team player with planning and work sharing skills on assignments.
- Good knowledge of charts of accounts and effects.
- Excellent communication skills.
- Knowledge of ERP/Spreadsheets.
- Advanced knowledge of Microsoft Excel.

Mode of Application

Those interested and are meeting the above requirements should send their application letters, copies of certificates, including a detailed CV with at least three traceable referees, to:

malwirecruitment@castel-afrique.com OR,

The Human Resources and Corporate Affairs Director,

Castel Malawi Limited,

PO Box 406,

BLANTYRE.

The closing date for receiving applications is **Monday 23rd February 2026**, at 5 pm.

Only shortlisted candidates will be acknowledged.

Castel Malawi Limited is an equal-opportunity employer; as such, females are encouraged to apply.

Qualifications

The ideal candidates should have at least the following qualifications and experience:

- Bachelor of Accountancy Degree, with 5 years' experience in a similar role in a busy environment preferably in an FMCG Industry.
- Qualified accountant with ACCA, CIMA.